

08/06/21



Dear P7 Parent(s),

The date of notification of post-primary places will be Saturday, 12th June 2021.

Parents who had applied online will be able to login to the EA Post-Primary Portal from 9am on Saturday, 12th June 2021 to receive the outcome of their child's application.

If your child has a Statement of Special Educational Needs, you will not need to check the portal for information but should receive confirmation shortly by post. The EA will also write to those parents who applied via a paper application to notify them of the outcome of their child's application.

See below for information on accessing your child's placement on the EA Portal and seeking support if required.

Accessing the EA Post-Primary Portal

Parents can log in to the online portal via the EA website link, <https://admissions.eani.org.uk/postprimary> using their registered email address and password. All users will be emailed prior to the notification date so that if they need to, they can reset passwords in advance. The first few hours will be the busiest period and parents may be placed in a queuing system. You may wish to consider trying at a less busy time. You need to make sure you are logging in via the correct link. (This is a different system to the Pre-school/P1 online application which some parents may have previously used when applying for younger children).

Logging in

Use Google Chrome or any supported browser (remember Internet Explorer does not support this App) - if you are unable to log in successfully, please ensure your email address and password have been entered correctly. Remember many people have more than one email account so you must log in with the same one you used to register on the system.

You can reset your password by clicking the 'Forgot password' link. EA staff cannot reset your password for you. If the email address entered is registered, you will receive an email with a link to complete the reset. If you do not receive an email when resetting your password, it is likely that you didn't register on the post primary application portal with this particular email address (otherwise check junk mail and social media folders within the email account).

Contacting EA

EA's Admissions Helpdesk is open from 9am to 5pm on Saturday 12th June via

Telephone: 028 9598 5595

Email: postprimaryadmissions@eani.org.uk

Staff will be available throughout the day and will endeavour to assist parents. Lines are expected to be very busy, so EA would seek parents to be patient, and for them to be considerate when they do speak with EA staff. We do understand that this can be a very distressing time for children and families when the placement news is not what has been hoped for. While EA will try to assist everyone, it is important for parents to remember that decisions on admissions are made by individual schools rather than the EA.


Admissions staff will not be able to identify why a child has not been offered a place by a particular school(s). It has been EA's experience that the majority of parental queries can be answered via the detailed website information at www.eani.org.uk/admissions, where from Saturday, 12 June information will be accessible on:

- Making further preferences if a child has not yet been allocated a post-primary place;
- Appealing the decision of a Board of Governors not to admit a child
- Changing preference to an Over-subscribed School or Undersubscribed School;
- Making a new application where a parent has not previously applied for a post-primary place.

If you need further support with your child's placement, please ring reception on Monday morning and Mrs Redmond will be happy to help.

Good luck to everyone!

Yours sincerely,

A handwritten signature in cursive script that reads "Mrs Redmond". The signature is written in dark ink and is positioned above a solid horizontal line.

Principal